Registration Information
2014 - 2015

Atrisco Heritage Academy High School

10800 Dennis Chavez Blvd. SW
Albuquerque, NM 87121
Telephone: (505) 243-1458
Fax: (505) 873-1041
**Principal’s Message**

G. Antonio Gonzales

Welcome to Atrisco Heritage Academy High School – Home of the Jaguars! The start of the school year is an excellent time for students, parents, families, and the school to discuss academic goals regarding high school graduation and a smooth transition to college.

Atrisco is a college preparatory school with a focus on preparing our students for their future goals. With that focus, we're excited to launch our Upward Bound program and continue our Advancement via Individual Determination (AVID) program. Both are college readiness systems designed to increase students’ achievement.

Atrisco also provides small learning communities (SLC) in the 9th grade and career-based academies for students in grades 10 to 12. The SLCs integrate academic and vocational instruction, provide work-based learning opportunities, and prepare students for postsecondary education and employment. This year, seniors will be able to take advantage of our Senior Internship program!

Atrisco boasts a higher number of students entering the University of New Mexico than all New Mexico high schools! The Class of 2014 graduates were admitted into more than thirty colleges and universities in eleven states!

I am a great believer in the connection between home and school. I strongly believe that every student has the inherent capacity to reach his or her goals and dreams. As educators, we will facilitate the process to assist our students in reaching their goals and dreams.

We at Atrisco are excited as we begin this school year. Our staff collaborates to provide a quality education for our students in their quest for academic excellence. As principal, I will provide the leadership and a school environment that will provide high quality instruction to meet the unique needs of each student. Parents, teachers, staff, and administration all have an important role in encouraging our students to become active learners. It is my sincere desire to provide as many opportunities for our students to become productive citizens in this vastly changing society. Please contact me at any time!

*Atrisco Heritage Academy website: [http://aha.aps.edu/](http://aha.aps.edu/)*
Welcome to Jaguar Nation
2014-2015

We are looking forward to an exciting year here at Atrisco Heritage Academy High School, where all students work towards academic excellence.

Important Dates

June 5-6   Senior Picture, 9–5
July 10-12 Senior Picture, 9–5
July 29    Early Bird ID Picture
August 1   12th Grade Registration, 9:00 am–1:00 pm
August 4   11th & 10th Grade Registration, 8:00 am–12:00 pm
August 4   All Grades Evening Registration, 4:00–7:00 pm
August 5   9th Grade Registration, 9:00 am–2:00 pm
August 12  Freshman Jumpstart, 7:30 am–12:00 pm
August 13  **First Day of School**
September 10 AHA Education Night and Open House

Atrisco Heritage Academy website:  http://aha.aps.edu/
**LEADERSHIP DIRECTORY**

*Telephone Number: (505) 243-1458*

<table>
<thead>
<tr>
<th>Name, Title</th>
<th>Extension</th>
</tr>
</thead>
<tbody>
<tr>
<td>G. Antonio Gonzales, Principal</td>
<td>60015</td>
</tr>
<tr>
<td>Matt Lindsey, Assistant Principal, Grade 12</td>
<td>60100</td>
</tr>
<tr>
<td>Dr. Karen Webb, Assistant Principal, Grade 11</td>
<td>60014</td>
</tr>
<tr>
<td>Irene Cisneros, Assistant Principal, Grade 10</td>
<td>60008</td>
</tr>
<tr>
<td>Cindy Benefield, Assistant Principal, Spe. Ed.</td>
<td>60018</td>
</tr>
<tr>
<td>Sal Treppiedi, Activities Director</td>
<td>60002</td>
</tr>
<tr>
<td>Kenneth Salazar, Dean, Grade 9</td>
<td>60023</td>
</tr>
<tr>
<td>Adrian Ortega, Dean, Grades 10 to 12</td>
<td>60025</td>
</tr>
<tr>
<td>Manuel Burgos, Dean of Data</td>
<td>60017</td>
</tr>
<tr>
<td>Valerie Hoose, Dean of Instruction</td>
<td>60140</td>
</tr>
<tr>
<td>Kathy McBride, Registrar</td>
<td>60009</td>
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*Atrisco Heritage Academy website: [http://aha.aps.edu/](http://aha.aps.edu/)*
**REGISTRATION INFORMATION**
All students must complete the registration process.

**Registration Process:**
*Parent/Guardians may register their student only on the assigned day(s).* Parents and students can complete the registration process in two hours or less on their assigned day.

**Items needed for Registration:**
**Proof of Residency in Atrisco Attendance Zone**
The Albuquerque Public Schools Board of Education requires students provide proof of residency when registering for school *each school year*. Students must live in the Atrisco Heritage Academy attendance area in order to attend. Please provide a hard copy of one of the following documents:
- ✓ Current property tax bill
- ✓ Current lease or Section 8 housing agreement
- ✓ Deed or mortgage payment receipt within 60 days of enrollment.
- ✓ Utility bill (PNM or New Mexico Gas) within 60 days of enrollment.
- ✓ Voter registration

A current New Mexico driver’s license of parent/guardian will be used to cross reference above items.

**Immunizations**
Immunization records on file must be current.

*Atrisco Heritage Academy website:  http://aha.aps.edu/*
All Fines Cleared
All fines must be cleared before a student will be allowed to complete the registration process. Please clear your fines before registration by calling 243-1458 ext. 60009.

**Registration Schedule**

<table>
<thead>
<tr>
<th>Registration Type</th>
<th>Date</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Registration</td>
<td>Friday, August 1</td>
<td>9:00 am – 1:00 pm</td>
</tr>
<tr>
<td>Sophomore and Junior Registration</td>
<td>Monday, August 4</td>
<td>8:00 am – 12:00 pm</td>
</tr>
<tr>
<td>Evening Registration Grades 9-12</td>
<td>Monday, August 4</td>
<td>4:00 – 7:00 pm</td>
</tr>
<tr>
<td>Freshman Registration</td>
<td>Tuesday, August 5</td>
<td>9:00 am – 2:00 pm</td>
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If you are planning on attending another school for the 2014-2015 school year, contact AHA immediately 243-1458 ext. 60101

Atrisco Heritage Academy website:  [http://aha.aps.edu/](http://aha.aps.edu/)
**REGISTRATION FAST PASS**

This year we are implementing a *Registration Fast Pass*. Parents can follow the following procedures to expedite the registration process:

- Contact Atrisco Heritage Academy to schedule an appointment from June 4 to June 11, from 8:30 to 2:00.
- Bring all information needed to verify your address to your scheduled appointment.
- Pay all fines and fees owed.
- Complete and return all registration papers.

Receive a *Registration Fast Pass*.

**Bring Registration Fast Pass to registration** on your specific day, see Registration Schedule above. You must bring the *Fast Pass* to registration day.

**NEW STUDENT ENROLLMENT PROCEDURES**

Students **must live** in the Atrisco Heritage Academy attendance zone in order to attend.

The following are the enrollment and registration procedures for students who live in the Atrisco attendance boundaries and will attend Atrisco for the 2014 – 2015 school year, but did not attend Atrisco in May of 2014:

Enrollment/registration sessions are scheduled for the following dates between 8:00 am to 1:00 pm:

<table>
<thead>
<tr>
<th>June 18</th>
<th>June 24</th>
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<tr>
<td>July 9</td>
<td>July 15</td>
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*Atrisco Heritage Academy website:  http://aha.aps.edu/
Call Atrisco at 243-1458 x 60101 to schedule an appointment in one of the above enrollment sessions.
You must bring the information to the Atrisco administrative office before the Scheduled Enrollment Session:

**Birth Certificate** – Required if new to APS

Copy of **IEP, special program, and/or course placement**, (i.e. gifted, ESL services, etc.) if applicable.

**Immunization Record** – Current immunization records.

**Proof of Residency** (see Proof of Residency above)

**Transcript, report card** – Current unofficial transcripts and most recent report card (excludes 9th grade).

**Withdrawal documentation** from last school attended.

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**GENERAL INFORMATION**

**Health and Immunization Information**

New Mexico law requires all students to be currently immunized or in process; proof is required at registration. Bring proof of current immunizations to registration as required by APS. The UNM/Atrisco Heritage Health Clinic will provide immunizations upon parent request. If you received a letter regarding immunizations, your child's schedule will not be released until your student is cleared with the nursing station.

The school nurses should be informed about any health concerns, medical diagnosis, allergies, or medications a student takes at home or during school hours. Write this information on the

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*Atrisco Heritage Academy website:  [http://aha.aps.edu/](http://aha.aps.edu/)*
emergency cards. Prescription and over the counter medications can be stored in the Health Office; both require parent signatures. Prescription medications require a physician’s signature.

**Family Center**

Stop by the Atrisco Family Center or get involved by calling 243-1458 ext. 60167. We have a special place for you!

**Parentvue**

ParentVue is a web-based communication tool that will give you information on your child’s grades, graded assignments, attendance, and daily class schedule. ParentVue allows parents to monitor your student’s academic progress and attendance. Directions to access ParentVue will be sent home via student.

**Schedule Changes**

Schedule changes will be made **ONLY** for the following reasons:

- College entrance requirements not met
- Duplicate credit
- Failed a prerequisite
- Graduation requirements not met
- Medical reasons (doctor’s note required)

Schedule changes for the above reasons may be made only August 13 through August 26, 2014. After that date, changes are made by administration only.

**Student ID Cards**

Student ID cards will be issued at registration along with a class lanyard. The first ID card and lanyard are free. New IDs and replacements are $5.00 each. These can be purchased in the activities office in the main cafeteria. Students are to wear their ID and Atrisco Lanyard at all times while on campus.

* Atrisco Heritage Academy website: [http://aha.aps.edu/](http://aha.aps.edu/)
Student Parking
Student parking is available on Atrisco Campus and is a privilege. To park in the student lot a current parking sticker must be visibly displayed in the front window of the vehicle. To purchase a parking sticker you must present the following to Mr. Trepiddi:
New Mexico Driver's License Atrisco Student ID Card
Proof of Insurance Proof of Registration
All documents must be current. Parking permits will be sold at registration for $30.00 per year. CASH ONLY. Please keep in mind that all student-parking policies are in the Atrisco Student Handbook and must be followed. Failure to do so may result in loss of Atrisco parking privileges.

Website Information
Visit http://Atrisco.aps.edu/ for the most up-to-date information regarding Atrisco Heritage Academy. You can also visit Facebook by searching Atrisco Jaguar Nation; Twitter at twitter.com/officialahapage or @officialahapage.

Clubs and Activities
Students are encouraged to get involved in clubs and activities at Atrisco. Research indicates that students involved in clubs, activities, and/or athletics get higher grades, have better social skills, and improved leadership skills. For more information access our website: aha.aps.edu/activities.

Student Council
Student Council is the voice of the student body. The main purpose is to advocate for students and student issues. We also
host dances, pep rallies, assemblies, and assist with many other events. If you are interested in being part of student council, contact Sal Treppiedi, Activities Director, at 243-1458, extension 60002. Be sure to leave all contact information. Freshmen should contact Mr. Treppiedi if interested in running for student council class officer. Go to the website at **aha.aps.edu/2018** for more information.

**ATHLETIC DEPARTMENT INFORMATION**

<table>
<thead>
<tr>
<th>Role</th>
<th>Email</th>
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</thead>
<tbody>
<tr>
<td>Athletic Director, Adrian Ortega</td>
<td><a href="mailto:ortega_ad@aps.edu">ortega_ad@aps.edu</a></td>
</tr>
<tr>
<td>Athletic Trainer, Helen Hetzel</td>
<td><a href="mailto:helen.hetzel@aps.edu">helen.hetzel@aps.edu</a></td>
</tr>
</tbody>
</table>

**Fall Sports**

<table>
<thead>
<tr>
<th>Sport</th>
<th>Contact Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boys Soccer</td>
<td><a href="mailto:micah.newman@aps.edu">micah.newman@aps.edu</a></td>
</tr>
<tr>
<td>Cross Country</td>
<td><a href="mailto:villegas@aps.edu">villegas@aps.edu</a></td>
</tr>
<tr>
<td>Cheer</td>
<td><a href="mailto:montano_le@aps.edu">montano_le@aps.edu</a></td>
</tr>
<tr>
<td>Dance</td>
<td><a href="mailto:abellcadena@gmail.com">abellcadena@gmail.com</a></td>
</tr>
<tr>
<td>Girls Soccer</td>
<td><a href="mailto:chavez_eric@aps.edu">chavez_eric@aps.edu</a></td>
</tr>
<tr>
<td>Football</td>
<td><a href="mailto:johnson_pa@aps.edu">johnson_pa@aps.edu</a></td>
</tr>
<tr>
<td>Volleyball</td>
<td><a href="mailto:shantel.lucero@aps.edu">shantel.lucero@aps.edu</a></td>
</tr>
</tbody>
</table>

**Winter Sports**

<table>
<thead>
<tr>
<th>Sport</th>
<th>Contact Information</th>
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</thead>
<tbody>
<tr>
<td>Boys Basketball</td>
<td><a href="mailto:ortega_ad@aps.edu">ortega_ad@aps.edu</a></td>
</tr>
<tr>
<td>Girls Basketball</td>
<td><a href="mailto:montoya_jj@aps.edu">montoya_jj@aps.edu</a></td>
</tr>
<tr>
<td>Swimming</td>
<td><a href="mailto:brian.schreiber@aps.edu">brian.schreiber@aps.edu</a></td>
</tr>
<tr>
<td>Wrestling</td>
<td><a href="mailto:martinez_lor@aps.edu">martinez_lor@aps.edu</a></td>
</tr>
</tbody>
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*Attrisco Heritage Academy website: [http://aha.aps.edu/](http://aha.aps.edu/)*
**Spring Sports**

Baseball, Chris Trujillo  
christopher.trujillo@aps.edu

Boys Tennis, Joe Robles  
joe.robles@aps.edu

Boys Track & Field, George Waquie  
george.waquie@aps.edu

Golf, Lorenzo Martinez  
martinez_lor@aps.edu

Girls Tennis, Mark Royer  
mark.royer@aps.edu

Girls Track & Field, Maggee Osta  
maggee.osta@aps.edu

Softball, TBA  
TBA

**Athletic Academic Eligibility**

All academic rules are based on the handbook of the New Mexico Activities Association including but not limited to:

- A student must have a 2.0 grade point average. Earn no more than one (1) F, based on a 4.0 grading scale.
- Students must also pass a minimum of four classes. Earn no more than one (1) F.
- Incoming freshmen students may begin the first grading period with no reference to their previous scholastic records in middle school. However, after the first six-weeks grades become record, all students are subject to the rules above.

**Code of Conduct**

The Albuquerque Publics Athletic Department requires all athletes and parents to sign a code of conduct at the beginning of each season. All participants and parents will follow the code of conduct guidelines that promote sportsmanship and outline conduct and behavior at sporting contests.

*Atrisco Heritage Academy website:  http://aha.aps.edu/*
**Important Athletic Websites**

- Albuquerque Public Schools: www.aps.edu/athletics
- New Mexico Activities Association: www.nmact.org
- NM High School Coaches: www.nmhsca.com

**Physicals**

All athletes must have a physical on file with the athletic trainer prior to beginning the official practice starting date. Forms may be obtained online at www.aps.edu by clicking on the link labeled “Athletics.” Parents may pick forms in the main office at AHA or in the Nurse’s office.

**Residency**

All athletes must follow the residency rules established by the NMAA. Parents may read the NMAA Handbook at www.nmact.org. There are numerous guidelines to follow for incoming transfer students, students outside the residency of Atrisco Heritage Academy, charter school students, and home school based students. If your son’s/daughter’s status falls under these categories, please contact the Athletic Director at Atrisco Heritage Academy for clarification on athletic eligibility.
SCHOOL ATTENDANCE POLICY

Student Responsibilities
Attend school and/or all classes every day. Your education is important to your future!
If you're absent, your parent or legal guardian must call or send a written absence note (or email).
Obtain missed assignments from teacher(s), complete and turn in assignments in a timely manner.

Parent/Guardian Responsibilities
Submit an absence excuse (via telephone or website) when your child is absent.
Check your child’s attendance regularly.
Update emergency card information as changes occur (phone number, address, parent work location, etc.).*
Please schedule appointments after school hours or schedule so your child does not miss the entire day or the same class.

Additional information: http://www.aps.edu/coordinated-school-health/truancy-prevention/tips-for-parents
Atrisco Heritage Academy website: http://aha.aps.edu/

Atrisco Heritage Clinic

Your Family Community Health Clinic  
2014-2015 School Registration

Make sure to stop by our table during your child's registration and fill out the consent form for the new school year. Some of the services we provide include:

- Immunizations
- Primary Care
- Sports Physicals
- Sick Visits

Su Centro De Salud Para La Familia y Comunidad  
2014-2015 Registracion Escolar

Asegurese de parar por nuestra mesa durante la registracion de su hijo(a) para firmar el consentimiento de tratamiento del proximo ano. Algunos de los servicios que proveemos son:

- Cuidado Primario
- Fisicos de Deportes
- Visitas Agudas (ej: Fiebre, Tos, y Vomito)
- Vaccunas

Clinic Hours - Horario de la Clinica
Students - Estudiantes: 7am to 9am
Community - Comunidad: 9am to 5pm
Call for an appointment at - Llame para una cita al 272-6009

Atrisco Heritage Academy website: http://aha.aps.edu/